

classroom survey

This section can be uniquely filled out for each classroom. Print separate forms for each classroom to complete. We recommend you provide those classrooms you've surveyed with the results so they know the amount of resources they are consuming and waste they are producing compared to others.

Room Number: _____

Time of survey: am pm

energy

Defining how much energy your classroom uses can identify efficiency and cost-reduction opportunities.

Electronic Equipment (aka Plug Loads):

equipment	qty	hrs/day in use
computers		
printers		
photocopiers		
scanners		
fax machines		
radio/stereos		
televisions		
dvd players		
projector		
refrigerator		
oven		
microwave		
coffee pot		
snack machine		
other		
other		

waste stream

An important first step in waste reduction is understanding waste production patterns both in and out of your classroom.

of trash bins: _____

of recycling bins: _____

Is there paper in the recycling bin that is printed on only one side? yes no

Is there anything in the trash that can be recycled or composted? yes no

Is there anything in the recycling that shouldn't be there? yes no

Is there a place to save and reuse paper that has only been printed on one side? yes no

Consider this as an investigative poll that you will conduct in classrooms. Get permission to investigate classrooms during school hours. Use the following questions to find out about how faculty and students feel about thermal comfort, lighting levels, acoustics, etc. in their classroom. Can you come up with any additional questions?

classroom survey, cont.

thermal comfort

What percentage of your day do you spend in this room?

80-100% 50-79% 20-49% 10-19% 0-9%

How does the room's temperature feel on average?

too hot slightly too warm neutral slightly too cold too cold

Is there an adjustable thermostat? yes no

If yes, what is the thermostat setting? degrees

Do any of the windows have cracks or not able to completely close? yes no

Do any outside doors have cracks or leaks? yes no

Is the seal around the door and frame tight? yes no

Do you see any light around the door frame? yes no

Are there any lights left on unnecessarily? yes no

Is there any equipment left on unnecessarily? yes no

Are there any cracks in the walls? yes no

When, if ever, is this room most **uncomfortable**? morning noon afternoon never

winter spring summer fall

comments:

When is this room most **comfortable**? morning noon afternoon never

winter spring summer fall

comments:

Is the heating or cooling system audible? yes no

Can you sense/feel when the heater turns on? yes no

Can you sense/feel when the air conditioning turns on? yes no

How would you describe your typical activity level in this room?

seated inactive seated active standing relaxed / slight activity standing active

classroom survey, cont.

indoor air quality (IAQ)

The air quality inside the school building can have a significant impact on the performance and comfort level of the students, teachers and staff who work there.

water damage

Does your classroom have any unusual, stale, or unpleasant odors? yes no

Are there any places where you hear the sound of dripping water? yes no

Do any of the following areas show signs of water damage/moisture problems or mold growth?
(Are they wet to the touch or brownish in color?)

floor tiles ceiling tiles walls carpets outside exits around windows

other: _____

fresh air

How does your classroom get fresh air? List possible sources, including operable windows and air vents:

particulates

Do all vents (ceiling, wall, mounted units) appear clean and unblocked? yes no

List places where air vents are blocked, what is blocking them, and why they are blocked.

Does your school utilize walk off mats outside all entries? yes no